Center for Development of Security Excellence

CDSE

Learn. Perform. Protect.

2012 YEAR END REPORT

https://cdse.dss.mil

Center for Development of Security Excellence

Report Documentation Page

Form Approved
OMB No. 0704-0188

Public reporting burden for the collection of information is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington VA 22202-4302. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to a penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number.

1. REPORT DATE	2. REPORT TYPE	3. DATES COVERED
2012		**00-00-2012 to 00-00-2012**

4. TITLE AND SUBTITLE	5a. CONTRACT NUMBER
2012 Year End Report	5b. GRANT NUMBER
	5c. PROGRAM ELEMENT NUMBER
6. AUTHOR(S)	5d. PROJECT NUMBER
	5e. TASK NUMBER
	5f. WORK UNIT NUMBER
7. PERFORMING ORGANIZATION NAME(S) AND ADDRESS(ES) **Defense Security Service,Center for Development and Security Excellence,Linthicum,MD,21090**	8. PERFORMING ORGANIZATION REPORT NUMBER
9. SPONSORING/MONITORING AGENCY NAME(S) AND ADDRESS(ES)	10. SPONSOR/MONITOR'S ACRONYM(S)
	11. SPONSOR/MONITOR'S REPORT NUMBER(S)

12. DISTRIBUTION/AVAILABILITY STATEMENT
Approved for public release; distribution unlimited

13. SUPPLEMENTARY NOTES

14. ABSTRACT

15. SUBJECT TERMS

16. SECURITY CLASSIFICATION OF:			17. LIMITATION OF ABSTRACT	18. NUMBER OF PAGES	19a. NAME OF RESPONSIBLE PERSON
a. REPORT	b. ABSTRACT	c. THIS PAGE			
unclassified	**unclassified**	**unclassified**	**Same as Report (SAR)**	**33**	

MISSION

Provide the Department of Defense with a security center of excellence for the professionalization of the security community and be the premier provider of security education and training for the Department of Defense and industry. The CDSE will furnish unparalleled development, delivery and exchange of security knowledge to ensure a high-performing workforce capable of addressing our Nation's security challenges.

VISION

To be the premier provider and center of excellence for security training, professionalization, education, research, and multimedia production for the Department of Defense and the defense industrial base.

FY12 INITIATIVES

Develop Education for Leaders in the DoD Security Community 6

Develop and Implement DoD Security Professional Certification 8

Deliver Academic Credibility 10

Develop Innovative Learning Solutions 12

Enhance Instructor-Led Training 18

Expand CDSE Outreach 20

Innovations in DoD Security Professionalization

1998
- Mobile instructor-led training introduced

2001
- First web distribution of correspondence courses

2002
- Blended learning environment introduced

2003
- Received initial COE accreditation

2005
- First eLearning course launched

2008
- Virtual classroom introduced
- Established the DSTC
- Received first eLearning award

2009
- Instructor-led courses transitioned to eLearning curriculum

2010
- CDSE established
- 3D simulation capability developed
- Podcasts launched

2011
- SPēD Certification Program launched
- Security Shorts launched

2012
- Graduate-level courses launched
- Webinars launched
- Received first ACE Accreditations

From The Front Office

It is our pleasure to present the third Center for Development of Security Excellence (CDSE) Year End Report. As you can see in the timeline, technology has truly transformed Department of Defense (DoD) security professionalization. We have worked hard to develop programs that best utilize these new technologies to meet the security community's needs for 21st century training, education, and certification to professionalize the security workforce.

This year we are proud to announce the release of new collegiate courses. These courses are part of a groundbreaking program that prepares security professionals for leadership roles. We've also continued to develop new security certifications as part of the Security Professional Education Development (SPēD) Program, including the Security Asset Protection Professional Certification (SAPPC). Additionally, the American Council on Education's Credit Recommendation Service (ACE CREDIT) evaluated two CDSE courses and two curricula, providing credit recommendations for each. These developments provide security professionals with new academic and credentialing opportunities, and we are excited to facilitate and foster the growth of these programs.

Our most recent initiative is the unveiling of new security webinars. During the webinars, CDSE conducts live web events to address topics and issues of interest to defense security professionals. In keeping with the innovative spirit of our organization, we have been able to quickly respond to the security community's immediate training needs.

As reflected by the many successes in this report, we embrace new opportunities to serve the DoD security community and we look forward to nurturing and developing our young programs.

Sincerely,

Kevin J. Jones
Director, CDSE

Denise D. Humphrey
Deputy Director, CDSE

EDUCATION

Develop Education for Leaders in the DoD Security Community

2012 SUCCESSES

Working with subject matter experts from throughout the Department of Defense (DoD) and the academic community, CDSE has established a curriculum of courses designed specifically to prepare DoD security specialists for leadership positions and responsibilities. After dedicated study and development, CDSE released its first collegiate courses in FY12.

RELEASE OF FIRST BLENDED-LEARNING COLLEGIATE COURSE

CDSE presented "Challenges in Analyzing and Managing Risk" from January 9 through May 4, 2012. This eLearning course also included resident sessions at CDSE. Based on feedback from students, instructors, staff, and the supervisors of the students, the course was very successful. Small modifications were made to improve the course before it was presented a second time in the summer semester.

"I can't tell you how much I've enjoyed the course! It is intense and it is certainly a time commitment, but I wouldn't want nor expect it to be anything less. I've been so impressed with this training that I plan on signing up for another course next semester!"

Neala K. Jackman, SAPPC
Naval Air Force Atlantic
Student in ED 201, "Writing and Communication Skills for Security Professionals"

LAUNCH OF SIX NEW ELEARNING COLLEGIATE COURSES

CDSE presented six new semester-long collegiate classes. The eLearning courses use a collaborative learning environment that allows students to interact with each other and with the instructor throughout the semester.

The first presentation of each course served as a Beta test and included collecting extensive feedback from students as well as professional evaluation of the course by the instructor, CDSE staff, and other subject matter experts. The evaluation reports from each course indicated that they were challenging and of high quality. These reports also included recommendations on modifications to improve each course.

BETA TESTING OF ADDITIONAL COLLEGIATE COURSES

CDSE opened enrollment for participation in Beta testing five new collegiate courses in late 2012 and early 2013.

DEVELOPMENT OF FIVE ADDITIONAL GRADUATE-LEVEL COURSES

Design and development of the courses is an effort that involves instructional systems designers and subject matter experts, all of whom have experience in graduate-level education.

NEW COLLEGIATE AND GRADUATE-LEVEL COURSES

LAUNCHED IN FY12	IN BETA TESTING FY13	IN DEVELOPMENT FY12 AND FY13
Writing and Communication Skills for Security Professionals	Budgeting and Financial Management for Security Programs	Managing a DoD Installation Security Program
Security as an Integral Part of DoD Programs	Human Resource Management for DoD Security	Leadership in DoD Security
Organizational Considerations in Applying Security within the Federal and DoD Bureaucracy	Research Methods and Statistics to Support DoD Security Programs	Effective Communication in DoD Security
Constitutional Law and its Application to DoD Security	Assessment and Evaluation of DoD Security Programs	Security in the DoD Acquisition Process
Understanding Adversaries and Threats to the United States and to DoD	The Future of Security Systems and Information Assurance	Overview of Information System Security Oversight and Cybersecurity
The Statutory, Legal and Regulatory Basis of DoD Security Programs		
Challenges in Analyzing and Managing Risk		

CERTIFICATION

Develop and Implement DoD Security Professional Certification

2012 SUCCESSES

During FY12, CDSE continued to expand the professional development and certification programs for the DoD security professional.

SECOND CERTIFICATION LAUNCHED AND THIRD CERTIFICATION IN DEVELOPMENT

CDSE launched the second of four core SPēD Certifications, Security Asset Protection Professional Certification (SAPPC), in February 2012. The SAPPC builds on the knowledge of the Security Fundamentals Professional Certification (SFPC), which is a prerequisite for taking SAPPC.

CDSE also completed development of the third certification, the Security Program Integration Professional Certification (SPIPC). SPIPC is designed to measure a security practitioner's application of risk management in the context of security program management.

"We can't be considered a 'Center of Excellence' for security education if we don't have 'excellent' people doing 'excellent' work, and we can't be the lead liaison with cleared industry unless we have the best people engaged."

Stan Sims, Director, Defense Security Service at the CDSE SAPPC Conferral Ceremony
In the photo above, Mr. Sims presents the SAPPC to Mr. Brian Miller, Chief, CDSE Training Division.

THOUSANDS TESTED FOR SPēD CERTIFICATION

CDSE tested over 3,957 security professionals across four certifications: SFPC, SAPPC, Adjudicator Professional Certification (APC), and Due Process Adjudicator Professional Credential, forwarding 2,309 names to the Under Secretary of Defense for Intelligence for conferral. Seventy-one testing events were held at sites across the DoD, to include Redstone Arsenal, Wright-Patterson Air Force Base, Naval Air Station Patuxent River, United States European Command (EUCOM), Commander Fleet Activities Yokosuka, and Aviano Air Force Base.

SPēD PROGRAM EXPANDED

The APC was integrated into SPēD on September 19, 2011. In addition, Special Program Security Certification (SPSC) is in the process of being integrated into the SPēD Certification Program in accordance with DoD Manual 3305.13-M.

SPēD TESTING TO BE ADMINISTERED COMMERCIALLY

In FY12, CDSE implemented mobile SPēD Program certification testing in conjunction with training events. The initiative afforded a cost savings to the Government and promoted the professional development of the DoD workforce.

To better serve the community, CDSE awarded a commercial contract for SPēD Program certification testing at over 1,300 CONUS and OCONUS locations. Commercial testing will transform SPēD Program certification test delivery. Previously, selected test sites delivered hundreds of tests per month. With the new contract, thousands of SPēD Program certification tests can be delivered daily at hundreds of testing centers to include over 250 military testing centers globally.

SPēD IMPLEMENTATION THROUGHOUT THE DoD COMMUNITY

CDSE, in collaboration with the services, components, and agencies, established designated SPēD Program Management Office (PMO) contacts for their respective organizations. The CDSE public website provides a single contact for security professionals to address specific questions with their component/ service.

In coordination with the Senior Service and DoD Components, CDSE supported the implementation of SPēD requirements into the Defense Civilian Personnel Data System (DCPDS). This capability provides Defense Human Capital Management professionals the tools required to implement the SPēD Certification Program into the DoD.

INSTRUCTOR CERTIFICATIONS

CDSE implemented their instructor certification program for all CDSE instructors in accordance with the specific guidelines set forth in DoD Manual 3305.13-M, "DoD Security Accreditation and Certification," dated March 14, 2011. The certification provides documented processes and procedures for the development and management of the instructional staff and associated personnel at three levels: basic, intermediate, and advanced. This program allows CDSE to ensure the quality, currency, and accuracy of all training operations, products, and personnel under its purview.

CERTIFICATION	CONFERRALS
Security Fundamentals Professional Certification (SFPC)	1,403
Security Asset Protection Professional Certification (SAPPC)	462
Adjudicator Professional Certification (APC)	388
Due Process Adjudicator Professional Credential (DPAPC)	56

ACADEMIC CREDIBILITY

Deliver Academic Credibility

2012 SUCCESSES

In FY12, CDSE sought professional affiliation with the American Council on Education (ACE). Although CDSE is currently accredited by the Council on Occupational Education (COE) as a provider of continuing education and training, ACE affiliation provides course credit that is recognized by other public and private postsecondary institutions.

COLLEGE CREDIT EQUIVALENCY

CDSE experienced a landmark event that expanded its credibility as a provider of security education and training. In February 2012, the American Council on Education's Credit Recommendation Service (ACE CREDIT) evaluated two courses and two curricula, providing credit recommendations for each.

ACE CREDIT was provided for the following:

- **Introduction to Special Access Programs Course** – Two semester hours, lower division baccalaureate/associate degree category
- **Special Access Programs Mid-Level Security Management Course** – Three semester hours, upper division baccalaureate degree category
- **Facility Security Officer Orientation for Non-Possessing Facilities Curriculum** – Two semester hours, lower division baccalaureate/associate degree category
- **Facility Security Officer Program Management for Possessing Facilities Curriculum** - Two semester hours, lower division baccalaureate/associate degree category

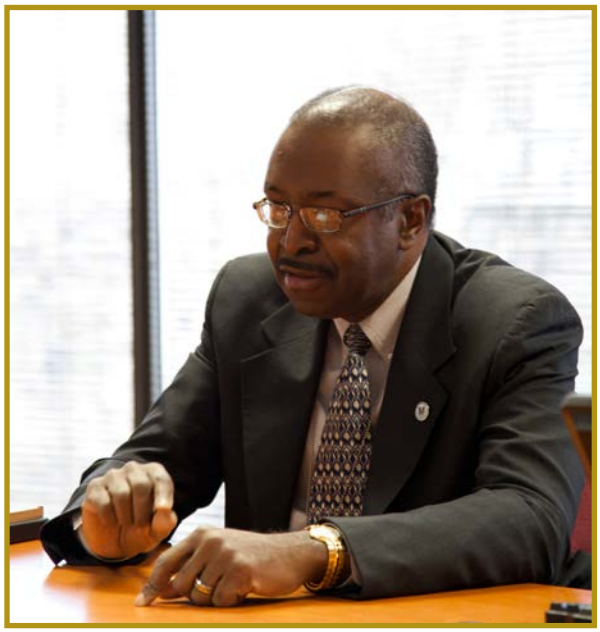
In addition to course evaluation, ACE provides an official transcript to participants who successfully complete a course, examination, or certification that has an ACE credit recommendation. This is an additional benefit to students, particularly those who may be enrolled in other postsecondary institutions and desire to have ACE credit recommendations considered for transfer by that institution.

The accomplishment of having courses and curricula evaluated and provided credit recommendations has been widely recognized. As a valued ACE client, CDSE was also invited to participate in the 2012 pilot of the ACE CREDIT Annual Audit.

INSTITUTIONAL ACCREDITATION MAINTENANCE

CDSE is currently accredited by the Council on Occupational Education (COE) and initially received its accreditation in February 2003. The Council accredits postsecondary occupational institutions that offer certificate, diploma, or applied associate degree programs.

CDSE is required to submit an annual report to demonstrate continued compliance with institutional standards. After review of the annual report, COE determined that CDSE would retain its accreditation for 2012.



Mr. Jones, Director, CDSE, provides opening comments during the ACE review meeting

CDSE meeting with ACE representative

LEARNING INNOVATIONS

Develop Innovative Learning Solutions

2012 SUCCESSES

CDSE is exploring technology use to provide innovative learning solutions. Today's customer base requires security knowledge sharing and transfer of learning on demand. In order to best respond to the community's needs, CDSE increased some existing offerings and also launched innovative new products.

EXPANSION OF CDSE OFFERINGS

This year, CDSE expanded Security Shorts and Performance Support Tools across security disciplines. CDSE has embraced webinar technology and launched the "Learn@Lunch" series for industry partners. For DoD customers, CDSE launched an information security series of webinars. More are expected to follow across all security disciplines in FY13. CDSE has also introduced collaborative learning environments into graduate-level courses of study. This technology affords students continued peer-to-peer and instructor interaction throughout their learning experiences.

CDSE remains dedicated to exploring effective technology use as it builds a center of excellence for continuous learning to its customer base and beyond.

"I wanted to pass on that the security shorts and webinars that CDSE is developing are great. Thanks for all the great things you all do at CDSE; I've seen the organization grow and adapt with technology and the needs of its consumers."

Joy Assent, SAPPC
Chief, Security Division, Defense Logistics Agency

IN 2012, CDSE RELEASED THE FOLLOWING SHORT FORMAT COURSES:

JPAS SERIES

A series of four individual courses which cover the roles and responsibilities of Joint Personnel Adjudication System (JPAS) user levels 2–3, 4–6, 7–8, and 10.

REQUIREMENTS FOR OCAs

Provides an overview of the changes for Original Classification Authorities (OCAs) resulting from the promulgation of Executive Order 13526.

ADJUDICATIVE GUIDELINES SERIES

A series of courses in a scenario-based format individually addressing each one of the 13 adjudicative guidelines to include concern, disqualifying conditions, and mitigating conditions.

DOWNGRADING & DECLASSIFICATION

Provides learners with an opportunity to practice the thought process involved in calculating the classification downgrading and/or declassification instructions of a derivatively classified document.

SAP TYPES

Provides an overview of Special Access Program (SAP) types and categories.

SUSPICIOUS EMAILS

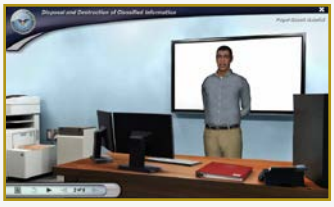
Provides a quick reference for recognizing and mitigating suspicious emails.

DoD LOCKS APPROVED TO SAFEGUARD CLASSIFIED & SENSITIVE MATERIALS

A quick reference or refresher on locks approved by General Services Administration (GSA) and used by DoD to safeguard classified or sensitive information.

DD FORM 254

Reviews the DD Form 254, Contract Security Classification Specification, and CDSE job aids and resources for completing and maintaining the form.

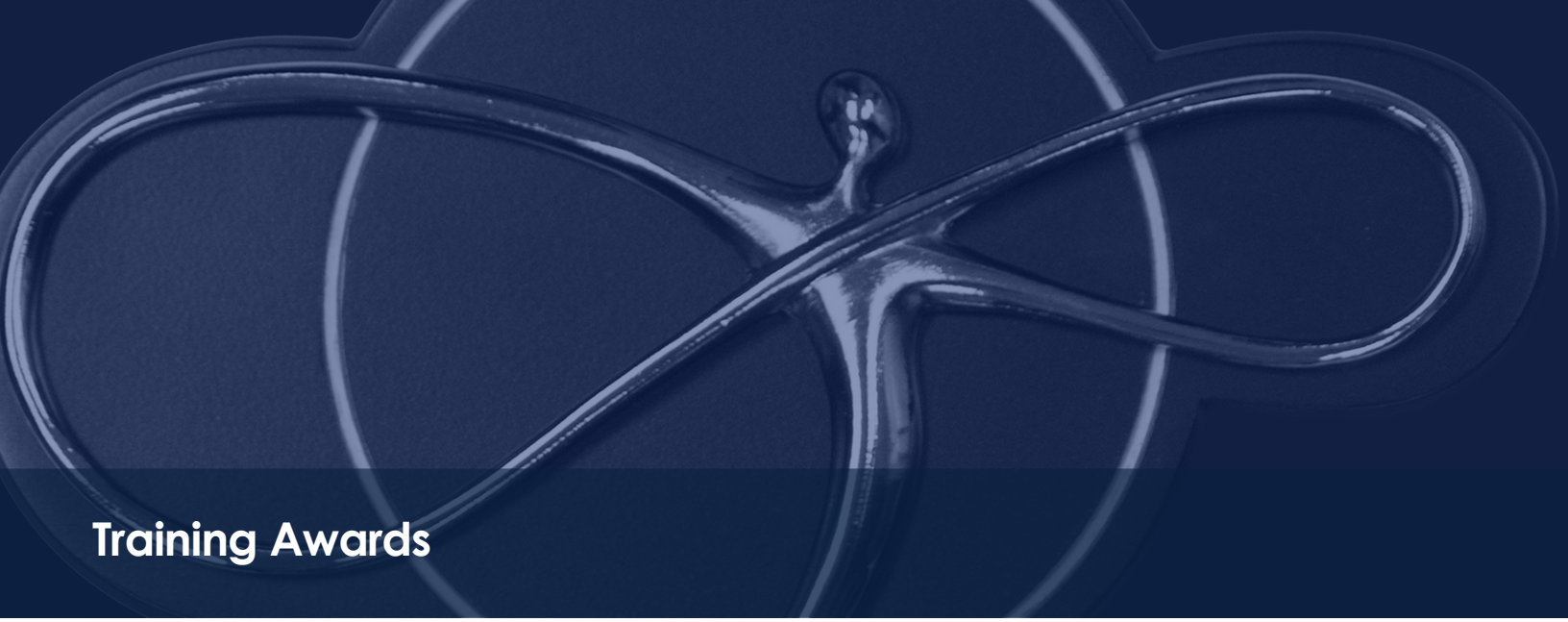


DISPOSAL & DESTRUCTION

Provides an overview of the requirements for disposal and destruction of classified information, as addressed in DoD Manual 5200.01, Volume 3, "DoD Information Security Program: Protection of Classified Information."

INDUSTRIAL SECURITY FOR SENIOR MANAGEMENT

Reviews the Facility Security Clearance (FCL) process, the importance of the Facility Security Officer (FSO) position and the role of the Senior Manager.



Training Awards

ELEARNING AWARDS

As demonstrated by the Brandon Hall and Omni Awards, CDSE has been successful in delivering high-quality training to the security community.

PRAISE FOR PHYSICAL SECURITY ASSESSMENT WITHIN A VIRTUAL ENVIRONMENT

Released in FY11, the Physical Security Assessment within a Virtual Environment received three awards in FY12. The Assessment provides an opportunity for students to apply their knowledge in a realistic three-dimensional environment. Students inspect an installation to ensure its physical security measures are in compliance with regulatory requirements and the installation physical security plan. The Physical Security Assessment won Bronze Omni Awards in the categories of Education and Government. It also won a Bronze Brandon Hall Award in the Best Use of Virtual Worlds for Learning category. Achievement of these awards demonstrates CDSE's ability to create innovative assessment tools.

ACHIEVEMENT OF ADDITIONAL AWARDS

The Cyber Security Awareness Course won Omni awards in the categories of Education and Government. Through examining a single large-scale disastrous event, and associated contributing scenarios, students learn about different cyber threats and methods of operation, targeted information, countermeasures, and reporting requirements. This approach demonstrates for users that seemingly small events can contribute and lead to immeasurable consequences.

The Storage Containers and Facilities practical exercise won a Bronze Excellence in Learning Award from Brandon Hall in the best Custom Content category. The exercise is part of the physical training curriculum and is an interactive eLearning course that provides an overview of the approved security containers and facilities used in the protection of classified national security information as well as other sensitive Department of Defense assets.

The Omni Awards recognize outstanding media productions that engage, empower, and enlighten. Awards are given in the fields of Film & Video, Animation & Effects, and Website Design.

HORIZON INTERACTIVE AWARDS

The Horizon Interactive Awards is a prestigious international competition recognizing outstanding achievement among interactive media producers. The competition recognizes and awards the best web sites, videos, online advertising, print media and mobile applications.

GOLD BrandonHall EXCELLENCE AWARDS Learning 2012

The Brandon Hall Group Excellence Awards Program is often called the "Academy Awards" in the learning industry. The competition includes Fortune 500 companies.

SHORT FORMAT ELEARNING AWARDS

Three shorts won multiple awards, and the promotional video also received three awards.

What Are Security Shorts?

- Omni, Silver, Government
- Horizon, Bronze, Education/Training
- Horizon, Bronze, Government Agency

CI Concerns for National Security Adjudicators

- Omni, Silver, Education
- Omni, Silver, Government
- Horizon, Bronze, Education/Training
- Horizon, Silver, Government Agency

KMP: To Clear or Not to Clear?

- Omni, Bronze, Education
- Omni, Bronze, Government
- Horizon, Bronze, Education/Training
- Horizon, Bronze, Government Agency

Antiterrorism/Force Protection

- Omni, Bronze, Education
- Omni, Bronze, Government
- Horizon, Bronze, Education/Training
- Horizon, Silver, Government Agency

> "I watched the Disposal and Destruction short, and it was clear, concise, short and very easy to understand. I especially enjoyed the interactive capability providing an actual hands-on experience of performing a facility's annual clean-out day."
>
> Yvette C. Gilyard
> Norfolk Naval Shipyard
> Business & Strategic Planning Office Security Assistant & Department Security Coordinator

30 minutes or less to a better security program

New CDSE Webinars

See topics for upcoming CDSE Security Webinars at ***http://www.dss.mil/cdse/catalog/webinars***

CDSE launched its first security webinars in FY12. A webinar is a web-based seminar, presentation, or workshop that includes activities such as polling and question and answer sessions to encourage participation and interaction.

CDSE security webinars are live web events addressing topics and issues of interest to defense security professionals. They are open to anyone with an interest in DoD-related security issues and concerns and are hosted on Defense Connect Online (DCO). CDSE webinars can be accessed from any computer with an internet connection and Adobe Flash Player.

LEARN AT LUNCH SERIES FOR INDUSTRIAL SECURITY

In July, CDSE successfully hosted its first Learn@Lunch webinar, "Adverse Information Reporting," and due to its success, now offers a new webinar each month. The 30-minute Learn@Lunch sessions were created in response to the need to provide training for Facility Security Officers (FSOs) and other security personnel at DoD cleared contractor facilities, DSS Industrial Security Representatives and DoD Industrial Security Specialists, and other government personnel with industrial security responsibilities in a format that is accessible and available at anytime, anywhere.

CDSE held three Learn@Lunch events in FY12: Adverse Information Reporting, Security Rating Matrix, and Lifecycle of the Suspicious Contact Report. Approximately 2,154 individuals attended these sessions.

INFORMATION SECURITY WEBINAR SERIES

CDSE conducted the first in a series of webinars pertaining to the newly outlined requirements for Activity Security Managers. Each month, CDSE will conduct a 30-minute webinar on a new topic from DoD Manual 5200.01, Volumes 1-4, "DoD Information Security Program." After the webinar, content as well as questions and answers are posted on the CDSE website.

"I just wanted to let you know that I think the webinars are excellent! The topics are relevant and timely. The information is well organized and succinct. I appreciate that these are completed within the thirty minute time schedule. Thus far, I have attended the Adverse Information Reporting and the Security Rating Matrix presentations and I am very impressed. These are very worthwhile for all security professionals!"

Theresa J. Chonoski
Facility Security Officer
Lockheed Martin Corporation

INSTRUCTOR-LED TRAINING

Enhance Instructor-Led Training

2012 SUCCESSES

Always mindful to the security community's needs, CDSE made significant enhancements to selected instructor-led courses and added new courses to the CDSE catalog. Additionally, CDSE continued to maintain its relationship with the security community in Australia.

INFORMATION SECURITY MANAGEMENT COURSE REVITALIZED

The Information Security Management Course underwent its first major transformation since the introduction of a number of eLearning prerequisite courses. The transformation of this mid-level course included a complete re-write of course objectives and examinations, and more hands-on practical exercises were added. In addition, the course was restructured into a two-phase course with an eLearning portion as Phase I and the instructor-led portion as Phase 2. This improved blended learning environment is designed to provide students the opportunity to practice those required skills in a classroom setting and ensure they return to their duty location ready to perform various security functions.

FSO GETTING STARTED COURSE REDESIGNED

This year, CDSE expanded its Getting Started Seminar for New Facility Security Officers (FSOs) to 1 1/2 days. In order to provide the students with the most beneficial learning experience, all of the practical exercises were enhanced and the course curriculum expanded to include lessons on the Security Rating Matrix and the DD Form 254. This is the only instructor-led course designed specifically for FSOs and provides them the opportunity to apply fundamental National Industrial Security Program (NISP) requirements in a collaborative classroom environment.

DoD SCI SECURITY OFFICIALS COURSE TRANSITIONED

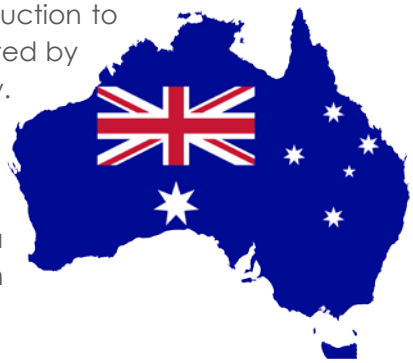
A Memorandum of Agreement was finalized in FY12 for the Sensitive Compartmented Information (SCI) Security Officials Course, formerly the responsibility of the Defense Intelligence Agency, to be managed by CDSE. Currently CDSE is conducting a program review to update the content and delivery of the course to address critical tasks that Special Security Officers need to perform. The SCI Security Officials Course will be administered in the same fashion as other CDSE instructor-led courses, with mobile and resident efforts offered. All resident courses will now be offered at CDSE.

APPLYING PHYSICAL SECURITY CONCEPTS COURSE RELEASED

The instructor-led Applying Physical Security Concepts Course is the newest addition to the physical security curriculum. Unlike other courses in the curriculum, this is a blended approach involving the application of the risk management process culminating in writing justifications for physical security equipment and/or measures, preparing input for a statement of work for the acquisition process, and developing a physical security plan for a DoD facility or installation.

SUPPORT TO THE SECURITY COMMUNITY IN AUSTRALIA

CDSE delivered the Introduction to Special Access Programs (SAPs) Course to 18 Australian citizens from May 8 to May 11, 2012 in Canberra, Australia. The training was well received and all students were successful in completing the course. It is anticipated that the Introduction to SAPs Course will be requested by the Australians biennially. The Australians voiced their preference for having CDSE instructors return to participate in a train-the-trainer program for the course.



Applying Physical Security Concepts Course in session

OUTREACH

Expand CDSE Outreach

2012 SUCCESSES

How do customers and stakeholders find out about CDSE courses and products? Facebook, Twitter, You Tube, newsflashes, and the CDSE website provide easy access to announcements and products. In addition, CDSE continued to make strides in connecting with customers and stakeholders through a variety of mediums, publications, and conferences.

REVITALIZED CDSE WEBSITE

CDSE improved the information flow through the DSS website by gathering feedback from site visitors. This data was combined with information gathered through analysis of the web server logs. Working with internal website designers, programmers, and the DSS Public Affairs office, the external website was transformed into a key information resource for CDSE customers.

Part of building a viable website is addressing the requirements outlined in Section 508 of the Rehabilitation Act and associated guidance. CDSE actively works with the DSS Section 508 coordinator in verifying standards compliance. The CDSE website is ranked in the top 7% of 115 federal websites evaluated in a recent review by the DoD Chief Information Officer (CIO) office.

PARTICIPATION IN COMMUNITY EVENTS

CDSE provided speakers and distributed DSS/CDSE security education, training and awareness products and training at over 20 security events, reaching an audience of over 5,000 participants.

Larry Cunningham, CDSE Outreach, promotes CDSE training, education, and professional development products and services during an outreach event.

NEW CDSE QUARTERLY NEWSLETTER

On July 12, 2012, CDSE premiered the CDSE Newsletter, a quarterly publication communicating time sensitive, relevant information. The newsletter details recent milestones and accomplishments and highlights upcoming events for security professionals and stakeholders.

STAYING CONNECTED THROUGH SOCIAL MEDIA

CDSE continues to stay connected through its official social media platforms.

- The DSS CDSE YouTube Channel is a repository for a variety of security-related videos. The page has had more than 10,000 views.

- The CDSE Facebook page has been updated to the new Facebook timeline format, which includes CDSE milestones and events. This page has over 600 likes. Postings cover topics such as new course announcements, links to resources and job aids, and links to articles that discuss best practices when using social media.

- CDSE uses Twitter to inform followers of openings in upcoming classes, discuss security terms, announce webinars, and much more. In FY12, CDSE abolished separate accounts for education, training, and professionalization and is now using one account, "The CDSE."

The CDSE Twitter page

SUPPORT TO MANDATORY TRAINING FOR MASS AUDIENCES

In an effort to make some of CDSE high-demand training courses more widely available, CDSE has placed four courses and their associated links at ***http://cdsetrain-stg.dtic.mil*** where they can be accessed without registering through the DSS learning management system (STEPP).

COURSES AVAILABLE WITHOUT REGISTERING IN STEPP

- Derivative Classification
- Thwarting the Enemy: Providing Counterintelligence and Threat Awareness to the Defense Industrial Base
- OPSEC Awareness for Military Members, DoD Employees and Contractors
- Cybersecurity Awareness

FY12 saw 33,376 course completions through the outside website. It is possible to print a certificate, yet the completion is not carried over to STEPP for use as a prerequisite for instructor-led training.

NEW APPROACH TO CURRICULUM REVIEW MEETINGS

This year's Annual Curriculum Review Meeting was hosted at the Pentagon Library and Conference Center on June 26–28, 2012. Over 70 representatives from the Under Secretary of Defense for Intelligence (USD(I)), Joint Chiefs of Staff, military departments, combatant commands, agencies, and activities participated. The purpose of this meeting was to review curricula across security functional areas.

Mr. Miller, Chief, Training Division, presents at the Annual Curriculum Review Meeting

CDSE COURSES AND PRODUCTS

SECURITY EDUCATION

Blended Learning
- *Challenges in Analyzing and Managing Risk*

Distance Learning
- *Constitutional Law and its Application to DoD Security*
- *Organizational Considerations in Applying Security within the Federal and DoD Bureaucracy*
- *Security as an Integral Part of DoD Programs*
- *The Statutory, Legal, and Regulatory Basis of DoD Security Programs*
- *Understanding Adversaries and Threats to the United States and to DoD*
- *Writing and Communication Skills for Security Professionals*
- *Assessment and Evaluation of Security Programs*
- *Budgeting and Financial Management for Security Programs*
- *Human Resource Management for DoD Security*
- *Research Methods, Statistics, and Reporting to Support DoD Security Programs*
- *The Future of Security Systems and Information Assurance*

COUNTERINTELLIGENCE

eLearning
- *Counterintelligence Awareness and Reporting for DoD Employees*
- Insider Threat
- Integrating CI and Threat Awareness into Your Security Program
- Thwarting the Enemy: Providing Counterintelligence & Threat Awareness to the Defense Industrial Base

Shorts
- Counterintelligence Concerns for National Security Adjudicators
- Suspicious Emails

CYBERSECURITY

eLearning
- *Cybersecurity Awareness*
- DoD Information Awareness Assurance

GENERAL SECURITY

Instructor-Led Training
- DoD Security Specialist Course
- Security Awareness for Educators (SAFE)

eLearning
- Developing a Security Education and Training Program
- Introduction to Risk Management
- Risk Management for DoD Security Programs
- Security Policies, Principles, and Programs

Curricula
- *Antiterrorism Officer (ATO) Level II*
- DoD Security Specialist Curriculum

Podcasts
- Developing a Security Education and Training Program
- Introduction to Risk Management

Shorts
- Antiterrorism Force Protection

INDUSTRIAL SECURITY

Instructor-Led Training
- Getting Started Seminar for New FSOs
- NISPOM Chapter 8 Implementation

eLearning
- Basic Industrial Security for User Agency Personnel Independent Study
- Business Structure in the National Industrial Security Program (NISP)

Italicized courses are new or updated in FY12.

- Facility Clearances in the NISP
- Facility Security Officer (FSO) Role in the NISP
- *Industrial Security Facilities Database (ISFD) for DSS Users v3*
- *ISFD Facility Clearance Verification and Notifications for Industry v3*
- Introduction to Industrial Security
- Introduction to the NISP Certification & Accreditation (C&A) Process
- *NISP C&A Process: A Walk-Through Course*
- NISP Reporting Requirements
- NISP Self-Inspection
- Personnel Clearances in the NISP
- Safeguarding Classified Information in the NISP
- *The Technical Implementation of C&A – Configuration to DSS Standards*
- *The Technical Implementation of C&A – Configuration to DSS Standards Virtual Environment*
- Transmission and Transportation for Industry
- Understanding Foreign Ownership Control, and Influence (FOCI)
- Visits and Meetings in the NISP

Curricula

- FSO Orientation for Non-Possessing Facilities ACE
- FSO Program Management for Possessing Facilities ACE
- NISPOM Chapter 8 Requirements for Industry

Podcasts

- Introduction to Industrial Security
- Transmission and Transportation for Industry
- Visits and Meetings in the NISP

Shorts

- KMP: To Clear or Not To Clear HORIZON
- *DD Form 254*
- *Industrial Security for Senior Management*
- You're a New FSO: Now What?

INFORMATION SECURITY

Instructor-Led Training

- *Information Security Management*

eLearning

- Classification Conflicts and Evaluations
- *Derivative Classification*
- Information Security Emergency Planning
- *Introduction to Information Security*
- *Marking Classified Information*
- Original Classification
- Personally Identifiable Information (PII)
- Phishing
- Security Classification and Guidance
- Transmission and Transportation for DoD

Curricula

- Information Security Management

Podcasts

- Information Security Emergency Planning
- Introduction to Information Security
- Original Classification
- Oversight and Inspection
- Security Classification Guidance
- Transmission and Transportation for DoD

Shorts

- Classified Storage Requirements
- *Disposal and Destruction*
- *Downgrading and Declassification*
- *Requirements for OCAs*

INTERNATIONAL SECURITY

eLearning

- Introduction to DoD Foreign Disclosure
- DoD Foreign Disclosure Orientation

OPERATIONS SECURITY

eLearning
- OPSEC Awareness for Military Members, DoD Employees and Contractors
- OPSEC Fundamentals

PERSONNEL SECURITY

Instructor-Led Training
- DoD Advanced Personnel Security Adjudications
- DoD Personnel Security Adjudications
- DoD Personnel Security Management for Security Professionals

eLearning
- Counterintelligence Concerns for National Security Adjudicators
- Introduction to DoD Personnel Security Adjudication
- Introduction to National Security Adjudications
- Introduction to Personnel Security
- JPAS/JAMS Virtual Training for Security Professionals
- JPAS/JCAVS Virtual Training for Security Professionals

Podcasts
- Introduction to Personnel Security

Shorts
- *The 13 Adjudicative Guidelines*
- *JPAS Levels 2–3*
- *JPAS Levels 4-5-6*
- *JPAS Levels 7–8*
- *JPAS Level 10*

PHYSICAL SECURITY

Instructor-Led Training
- *Applying Physical Security Concepts*

eLearning
- Introduction to Physical Security
- Lock and Key Systems
- Physical Security Measures
- Physical Security Planning and Implementation
- Physical Security Virtual Environment Assessment
- Storage Containers and Facilities

Curricula
- Applying Physical Security Concepts

Podcasts
- Introduction to Physical Security
- *Physical Security Measures*

Shorts
- *DoD Locks Approved to Safeguard Classified and Sensitive Materials*

SENSITIVE COMPARTMENTED INFORMATION

Instructor-Led Training
- *DoD SCI Security Officials*

eLearning
- *SCI Security Refresher*

SPECIAL ACCESS PROGRAMS

Instructor-Led Training
- Introduction to Special Access Programs (SAPs)
- SAP Mid-Level Management
- SAP Security Awareness Seminar
- Orientation to SAP Security Compliance Inspections

eLearning
- SAP Overview
- SAP 2nd Tier Review
- SAP Security Incidents

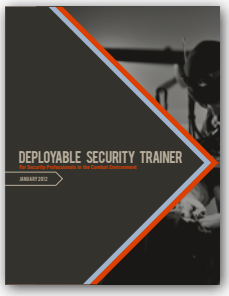
Podcasts
- SAP Overview

Shorts
- SAP Security Incidents
- *SAP Types and Categories*

Italicized courses are new or updated in FY12.

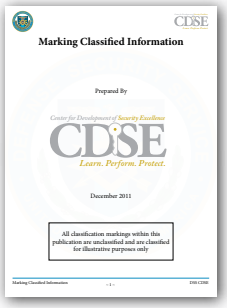
JOB AIDS

- Administrative Inquiry (AI) Job Aid for Industry
- *Deployable Security Trainer*



- Derivative Classification Training
- *Dissemination of Classified Information Within and Outside of the Executive Branch*
- Enhanced DD Form 254 with Pop-ups
- Facility Security Officer Curricula
- *Glossary of Security Terms, Definitions, and Acronyms*

- A Guide for Preparation of DD Form 254
- How to Complete Standard Form 86(SF 86) Questionnaire for National Security Positions: A Quick Reference for the Accessions Community
- How to Complete the DD Form 254 Performance Support Guide (Course)
- How to Receive and Maintain Your Security Clearance
- *Marking Classified Information*



- *NOFORN/REL TO – A Quick Reference Guide to Two Dissemination Controls*
- *Original Classification Authority Desktop Reference*
- *Original DD Form 254*
- *Operating the X-08 Lock*
- *Procedural Guide for Conducting Classified Conferences*
- Quick Reference Guide (QRG) for the Newly Updated SF-86
- Rapid Assessment of Incomplete Security Evaluations (RAISE) Guide
- Roles and Responsibilities for Personnel Security: A Guide for Supervisors
- *S&G 2740 Operating Instructions*
- Self Inspection Handbook for NISP Contractors
- *SF-714 Training Guide*
- *The Suitability Guide for Employees*
- *The Suitability Guide for Supervisors*
- Your Polygraph Examination

POSTERS

- Security Posters
- Famous Spy Series

VIDEOS

- Changing the Combination of X-07 and X-09 Locks
- How to Take Successful Electronic Fingerprints
- Need-to-Know Training Video

- *Operating S&G 2740 Locks*
- Operating X-07 and X-09 Locks
- *Changing the Combination of S&G 2740 Locks*
- Packaging Classified Documents
- The Truth About the Polygraph

Italicized job aids and videos are new in FY12.

	COURSE TITLE	AWARD	TYPE	AWARD CATEGORY
2012 CDSE	Antiterrorism/Force Protection Short	Horizon	Bronze	Education & Training
			Silver	Government
		Omni	Bronze	Education & Government
	KMP: To Clear or Not to Clear? Short	Horizon	Bronze	Education, Training & Government
		Omni	Bronze	Education & Government
	What are Security Shorts?	Horizon	Bronze	Education, Training & Government
		Omni	Silver	Government
	CI Concerns for National Security Adjudicators Short	Horizon	Bronze	Education, Training & Government
			Silver	Government
		Omni	Silver	Education & Government
	Cyber Security Awareness	Omni	Bronze	Education & Government
	Storage Containers and Facilities Practical Exercise	Brandon Hall	Bronze	Best Custom Content
	Virtual Environment for Physical Security Assessment	Brandon Hall	Bronze	Best Use of Virtual Worlds for Learning
		Omni	Bronze	Education & Government
2011 CDSE	Thwarting the Enemy: Providing Counterintelligence and Threat Awareness to the Defense Industrial Base	Omni	Gold	Education & Government
		DoD CI and Human Intelligence (HUMINT)	–	CI Training & Education
		Horizon	Silver	Education & Government
	OPSEC Awareness for Military Members, DoD Employees, and Contractors	National OPSEC	Second Place	Multimedia Achievement Electronic
2010 CDSE	Integrating Counterintelligence and Threat Awareness Into Your Security Program	Omni	Bronze	Government
	Introduction to DoD Personnel Security Adjudication	Omni	Bronze	Education
	Storage Containers and Facilities Practical Exercise	Omni	Silver	Education & Government
		Horizon	Silver	Government
	Special Access Program (SAP) Overview	Omni	Bronze	Education & Government
2009 DSSA	Business Structure in the National Industrial Security Program	Horizon	Bronze	Training & Government
	FSO Role in the National Industrial Security Program	Omni	Bronze	Government
		Horizon	Bronze	Training & Government
	Transmission and Transportation for Industry	Omni	Bronze	Government
	Safeguarding Classified Information in the National Industrial Security Program	Omni	Silver	Government
		Omni	Bronze	Education
	Original Classification	Omni	Silver	Government
		Omni	Bronze	Education

Number of accredited institutions that offer DoD security collegiate and graduate-level courses **1**

4 Number of certifications offered

ACE Number of semester hours offered through ACE **9**

12 Number of education courses

Number of stakeholders attending the annual curriculum meeting **70**

282 Number of Tweets

SPēD Number of SPēD Certification conferrals **2,309**

4,377 Number of webinar registrants

YouTube Number of You Tube hits **5,874**

324,838 Number of course completions

The editorial content of this publication was prepared, edited, and approved by the Director, Center for Development of Security Excellence. The views and opinions expressed do not necessarily reflect those of the Department of Defense. To comment, contact the CDSE Front Office at ***cdse@dss.mil***.

Center for Development of Security Excellence
CDSE
Learn. Perform. Protect.

Defense Security Service | Center for Development of Security Excellence
938 Elkridge Landing Road | Linthicum, MD 21090 | http://cdse.dss.mil